

By: Overview, Scrutiny and Localism Manager

To: Environment, Highways and Waste Policy Overview Committee  
15 September 2009

Subject: **SELECT COMMITTEE - UPDATE**

Classification: Unrestricted

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Summary: This report updates Members on the process for approving a Select Committee topic review work programme.

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### **Select Committee Topic Review Work Programme**

1. (1) As part of the July cycle of POC meetings Members were asked to submit suggestions for topics for Select Committee topic reviews.
- (2) The suggestions received will be subject to an assessment process, part of which will include seeking the comments of the Directorate and Cabinet Members, in order to assist the Policy Overview Co-ordinating Committee (POCC) in agreeing a work programme that adds value for the residents of Kent. The POCC will be meeting on 16 October 2009 to consider all suggestions for topic reviews and the proposer will be invited to the POCC meeting to put forward their suggestion supported by officers from the Directorate and if appropriate the Cabinet Member. Any Member who would like to have more information about the assessment process or requires a copy of the form should in the first instance contact Karen Mannering who supports this POC.
- (3) The Committee are reminded of the recent decision of the County Council that once a Topic Review has been included in the Work Programme as agreed by the POCC the detailed terms of reference for each review will be developed by a cross party Member Group (one from each Group ) for approval by the Select Committee.
- (4) Currently the only topics put forward which fall partly within the remit of this POC are topic reviews on Energy and Waste.
- (5) Following the meeting of the POCC on 16 October 2009 Members will be informed of the agreed Select Committee topic review programme and specifically progress with any topics included which fall within the remit of this POC.

#### **Recommendations**

2. Members are asked to note the process for agreeing a Select Committee topic review programme.

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Background Information: *Nil*